

Terms Of Service



1701 Dairy Road, Garland, Texas 75041

School Phone: 945-241-5170

School Code: C3455

Student Name: _____

INSTRUCTION AND CONTRACT LENGTH

- 16 Class Days & 7 Driving Sessions

The contract is valid for 6 months, or 180 days, starting from the first day of instruction.

All classroom, makeup assignments and in-car instruction must be completed by ____/____/____

Coursework not completed by the deadline will need an extension.

All Instruction is scheduled in 2-hour increments.

Instruction Begins ____/____/____

Class Time _____

Class Expected to End ____/____/____

Parent's Initials _____

FEES FOR IN-PERSON CLASSROOM AND DRIVING

A fee of \$100 will be charged if a student defaces or damages any school property. Appointments must be canceled online at least 24-hours before the drive session. Please note, a voicemail or email will not be considered adequate notice for a canceled driving session.

A student will receive a \$30 fee if: a driving session was not canceled online 24-hours in advance, student is absent for a driving session, or student fails to bring their learner permit for driving appointment.

A student will receive a \$5 fee if a cell phone becomes too much of a distraction and/or disrupts the class/driving session.

Parent's Initials _____

Behind the Wheel Policy

Once the student has a learner permit, they will be instructed to create an online account so they may begin scheduling their driving appointments. Drive times are scheduled via **littledebbiesdrivin.com**

Parent's Initials _____

ATTENDANCE/ABSENCE

Students can miss up to 5 classes but must make them up. There will be makeup assignments for the students to complete. If a student is absent more than 10 classroom hours, the student enrollment will be terminated from that class and transferred to the next one.

Parent's Initials _____

RULES OF OPERATION AND CONDUCT

A student may be dismissed or barred from the school for tardiness; drunkenness or obvious signs of drug use; rude, vulgar, or disruptive behavior; smoking or using tobacco products; using cell phones in the car; or being otherwise inattentive (sleeping, texting, reading, etc.). Students terminated for violating rules of conduct may be readmitted at the discretion of the school director.

CANCELLATION POLICY

Please refer to the Garland Parks and Recreation program refund policy. A refund of money paid may be issued **if** the student receives a failing grade on the course examination; or the enrollment of the student was procured as a result in misrepresentation of advertising or of the school.

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REFUND/TERMINATION/DISCONTINUED COURSE POLICY

- Please refer to Garland Parks and Recreation program refund policy.
- Refunds are based on the period of enrollment computed on the basis of the course time expressed in clock hours.
- A full refund of all tuition and fees is due and refundable in each of the following cases: when a student is not accepted by the school; if the course of instruction is discontinued by the school; or if the student's enrollment was procured as a result of any misrepresentation in advertising or of the school.
- Refunds shall be completed within 30 days after the effective date of termination.

ACKNOWLEDGEMENT

___ **Parent's Initials** - I have been furnished a copy of the school terms of service.

___ **Parent's Initials** - The school is prohibited from issuing a DE-964 if the student has not met all requirements for course completion.

___ **Parent's Initials** - This agreement constitutes the entire contract between the school and the student, and assurances or promises not contained herein shall not bind the school or the student.

READ ENTIRE CONTRACT BEFORE SIGNING

Signature of Parent/Legal Guardian

Printed Name of Student

Date



Stephanie Hawkins

Signature of School Representative

Printed Name of School Representative

Date